



PETITION FOR DEFERRED GRADING

This grading option is reserved for classes that are experiential in nature, requiring a certain number of hours spent in an experiential setting for completion. For example: internships, student teaching, clinical placements, fieldwork, or practica.

****Forms will not be processed unless all information is completed and signatures are obtained.**

****Note: Failure to remove the Incomplete Grade by the date specified in this contract will result in a "F" grade for the course.**

STUDENT INFORMATION:

Name: _____

Student ID: _____

Advisor: _____

COURSE INFORMATION:

Term and Year: _____

Course ID and Section: _____

Title: _____

Instructor: _____

PETITION INFORMATION

Reason for Request: _____

Date of Petition: _____

Completion Contract:

Coursework to be completed by: _____

(Date must not be later than one year from date of petition.)

REQUIRED SIGNATURES

Student's Signature: _____

Date: _____

Instructor's Signature: _____

Date: _____

Registrar's Office:

Deferred Recorded: _____ Date: _____ Grade Recorded: _____ Date: _____