



Special Status Undergraduate Student

Request to take a Class (Non Matriculating Program)

Program Type: Traditional Undergraduate Adult Baccalaureate Degree Program (ABD)

Year _____

Fall Semester Spring Semester Summer Semester

Term 1 Term 2 Term 3 Term 4 Term 5 Term 6

Please Print or Type

Student Name _____ Main Phone () _____

Address _____ Secondary Phone () _____

City _____ State _____ Zip _____ Country of Citizenship _____

Birthdate: ____/____/____ SSN: - -

Email Address: _____

Male Female

Please answer the following questions:

1. Do you have an application to HNU pending? Yes No
2. Do you plan on applying to HNU? Yes No
3. Have you attended HNU before? Yes No
4. Are you enrolled at another university? Yes No

Reason for attending HNU as a Special Status Student:

Course(s) to be taken

*Grade Type Code: CR=Credit/No Credit AU=Audit LG=Letter Grade

Dept.	Number	Section	Title	Units	Instructor	Grade Type

Tuition and Fees: Course numbers below 200 are billed at the Adult Undergraduate rate. Course numbers 200 and above are billed at the Graduate rate. Campus fee is mandatory. Search for: "tuition and fees" online at www.hnu.edu for current rates.

Return the completed form, the signed statement of understanding, and full payment in certified funds (official bank check, money order, or cashier's check) to:

Holy Names University, Office of Admissions
 3500 Mountain Boulevard • Oakland, CA 94619
admissions@hnu.edu • 510-436-1325 (fax)

**Permission to enroll as a non-matriculating special status student does not guarantee acceptance into the university*

Holy Names University Policy on Special Status Undergraduate Students (Traditional and Adult Degree Completion)

Please sign statement of understanding below:

The University permits qualified undergraduate students who have not formally matriculated into the University to enroll in classes as special-status students with this permit.

Permission to enroll as a special-status student does not guarantee acceptance into the University. The Registrar's Office must approve the enrollment and will be allowed as space permits.

Undergraduate special-status students must apply for admission before accumulating more than 12 units of credit from Holy Names University.

Special-status students receiving a D or F or a cumulative grade point average below 2.0 may be academically disqualified from taking other courses at Holy Names University.

If a student has been denied admission to Holy Names University, a student is ineligible to take classes in the Special Status Undergraduate program. Financial aid is not available to students in this status.

Student Signature: _____

Date: ____/____/____

Approval: YES NO

Academic Advisor/Dept. Chair: _____ **Date:** ____/____/____

Registrar: _____ **Date:** ____/____/____

Notes: _____
