



# Special Status Post-Baccalaureate Student

## Request to take a Class (Non Matriculating Program)

Year \_\_\_\_\_

Fall Semester     Spring Semester     Summer Semester

Term 1     Term 2     Term 3     Term 4     Term 5     Term 6

**Please Print or Type**

Student Name \_\_\_\_\_ Main Phone \_\_\_\_\_

Address \_\_\_\_\_ Secondary Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please answer the following questions:

1. Do you have an application to HNU pending?     Yes     No
2. Do you plan on applying to HNU?     Yes     No
3. Have you attended HNU before?     Yes     No
4. Are you enrolled at another university?     Yes     No

**Reason for attending HNU as a Special Status Student:**

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### Course(s) to be taken

\*Grade Type Code: CR=Credit/No Credit AU=Audit LG=Letter Grade

Dept.	Number	Section	Title	Units	Instructor	Grade Type

**Tuition and Fees:** Course numbers below 200 are billed at the Adult Undergraduate rate. Course numbers 200 and above are billed at the Graduate rate. Campus fee is mandatory. Search for: "tuition and fees" online at [www.hnu.edu](http://www.hnu.edu) for current rates.

Return the completed form, the signed statement of understanding, and full payment in certified funds (official bank check, money order, or cashier's check) to:

Holy Names University, Office of Admissions  
3500 Mountain Boulevard • Oakland, CA 94619

**Holy Names University Policy on Special Status Post-Baccalaureate Student**

**Please sign statement of understanding below:**

Non-Matriculated, but qualified students who have a recognized Bachelor's degree may enroll in either undergraduate or graduate courses for personal enrichment or as pre-requisites for a program at Holy Names University or elsewhere. Registration in specific classes requires the approval of the Program Director and the Registrar and as space permits.

Not more than 9 units completed at HNU while in this special post-baccalaureate status may be used towards a graduate degree. Students in this status may enroll in up to a total of 12 units with the understanding that these units cannot be counted toward a subsequent graduate degree.

If a student has been denied admission to Holy Names University, that student is ineligible to take classes in the Special Post-Baccalaureate Status. Financial aid is not available to students in this status.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

<p><b>Approval:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><b>Academic Advisor/Dept. Chair:</b> _____ <b>Date:</b> ____/____/____</p> <p><b>Registrar:</b> _____ <b>Date:</b> ____/____/____</p> <p><b>Notes:</b> _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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