

California Institute of Integral Studies Transfer Agreement

This information has been condensed from the official memorandum of understanding with California Institute of Integral Studies.

Undergraduate Admissions

- Any undergraduate Holy Names University (HNU) student in good standing (2.0 GPA or higher) will be admitted to California Institute of Integral Studies (CIIS) as long as they meet the minimum entry requirements of the BA Interdisciplinary Studies and/or BS Psychology.
- CIIS will waive the application fees for HNU students.
- Students must have completed at least 54 transferable semester units to be considered for admissions.
- The letter of recommendation requirement is waived for HNU students.
- An admissions essay is required for all applicants. The essay must be five to seven pages type and double spaces. It must incorporate the following discussion points:
 - How this program is a good fit for you
 - Experiences that shaped your desire to return to college now
 - Your interest in majoring in interdisciplinary studies
 - Experiences that have prepared you to work in a collaborative learning community.
 - Your goals and expectations for yourself in the program
- Students must participate in an interview to be admitted.

Undergraduate Articulation (Course- by-course evaluation for transfer)

- To facilitate the on-time graduation of upper-classmen to the greatest extent possible, CIIS will individually evaluate each transfer transcript to ensure that HNU students are not duplicating work:
 - CIIS's first semester core requirements, will be waived for HNU transfer students with Senior standing, defined as 90 earned credits or more. We will also do a course-by-course evaluation for each student to ensure there is not a duplication of courses.
 - CIIS's core requirements, will be individually evaluated to ensure there is no duplication of coursework for HNU transfer students with Junior standing, defined as 60 earned credits.
 - CIIS only accepts students with 54 unit minimum for transfer, so HNU transfer students with Sophomore standing, defined as 30 earned credits, will need to earn more units.
 - For any student regardless of credit standing, CIIS will allow students who have completed all of HNU's General Education Curriculum to waive CIIS's General Education Requirements.
 - Students who have completed some but not all of HNU's General Education Curriculum will have courses evaluated on a course-by-course basis for equivalencies.
 - CIIS will accept "P" Pass and grades of "C" or better in core and major requirements.
- In order to facilitate on-time graduation for HNU students enrolling at CIIS under this Teach-Out Agreement, CIIS will accept any appropriate credits completed at a regionally accredited college or university with no maximum number of transfer credits. This exception applies only to HNU students transferring into CIIS in the 2022-2023 and 2023-2024 academic years.
- Class standing for HNU transfer students will be based on total credits listed on the HNU transcript, including transfer, AP/IB, and other prior learning credit totals OR senior standing automatically for students with prior bachelor's degrees.
- Under this Teach-Out Agreement, unofficial transcripts from HNU may be used for the purposes of admission and program evaluation at CIIS. Official transcripts will be required at or prior to the time of matriculation at CIIS.

Graduate Admissions and Graduate Articulation (Course- by-course evaluation for transfer)

- Any graduate student at HNU in good standing or with a GPA of 3.0. or higher may apply for graduate admissions at CIIS. Admissions is not guaranteed. No application fee is required.
- CIIS will evaluate all graduate-level courses taken at HNU on a course-by-course basis (syllabi are required).
- CIIS does not guarantee a completion date for HNU graduate students.
- These policies will only affect HNU graduate students entering in Summer 2023, Fall 2023, Spring 2024, and Summer 2024.
- HNU graduate students transferring into the CIIS graduate programs will be considered for any applicable institutional aid and all federal financial aid programs. Students wishing to apply for federal financial aid must update their FASFA with CIIS institutional code.

Financial Aid

- Details to be outlined in a Teach-Out Agreement may include the following:
 - Institutional or federal work-study and
 - Additional scholarship opportunities based on need or academic merit. (For those who qualify)
 - Financial Aid may be available for those who qualify
- Students seeking financial aid will be required to complete one or more of the following:
 - Free Application for Student Aid by Application open 10-1 each year
 - California Dream Act Application by 10-1 each year
- Students seeking to renew their financial aid award will be required to:
 - Maintain a minimum GPA of 2.0 (Undergraduate OR 3.0 (Graduate)
 - Meet all requirements outlined in CIIS Financial Aid SAP policy found at www.CIIS.edu

Tuition and Fees

- For up-to-date tuition and fees for CIIS, please contact CIIS' admissions representative.