

Menlo College Transfer Agreement

This information has been condensed from the official memorandum of understanding with Menlo College.

Undergraduate Admissions

- Any undergraduate Holy Names University (HNU) student in good standing (2.0 GPA or higher) will be admitted to Menlo College (MC) as long as they have completed one semester at HNU.
- MC will waive application fees for HNU undergraduate students.
- HNU students do not need to complete MC's full application. HNU students can complete MC's "Fast App." The Fast App must be completed by March 10, 2023. Students who do not complete the application by that date may be required to complete the regular "Common Application."

Undergraduate Articulation (Course- by-course evaluation for transfer)

- MC will waive residency requirements (exceptions below) for any HNU student transferring to MC for the 2023-2024 academic year. This policy is designed to ensure the on-time graduation of upper-classmen.
- Residency requirements that will not be waived are as followed:
 - ENG 450, MGT 400/401/CAPSTONE, INT 499, PSY 400, and PSY 401.
 - Students must meet the 24-credit upper-division requirements.
- To ensure on-time graduation of upper-classman, MC will allow the following:
 - MC's Core, including Language, Civic Engagement, International and Diverse Perspectives, Sustainability, and Writing in the Discipline requirements, and 52-hour rule except for the Senior Project requirements, will be waived for HNU transfer students with Senior standing, defined as 90 credits or more.
 - MC's Core including Sustainability, International and Diverse Perfectives, and 52-hour rule, except for Civic Engagement, and Language requirements, will be waived for HNU transfer students with Juniors standing, defined as 60 credits or more.
 - MC's Core Exploration requirements and First-Year Seminar will be waived for HNU transfer students with sophomore standing, defined as 30 credits or more.
 - MC will allow students who have completed HNU's Core Curriculum to waive MC's Core, including Language, Civic Engagement, International and Diverse Perspectives, Sustainability, and Wiring in the Disciplines requirements, except Senior Project requirement.
 - Students who have completed some, but not all of HNU's Core Curriculum will have courses evaluated on a course-by-course basis for equivalencies: however, students transferring in with at least 45 credits will have their first-year semester substitution waived.
 - MC will accept P and D grades at HNU in order to fulfill core and major requirements
- MC will accept all transfer credits from regionally accredited colleges or universities. This only applies to students transferring into MC for the 2023-2024 academic year.
- Unofficial transcripts can be used from HNU for admission purposes and program evaluations; however, official transcripts will need to be submitted after students have completed the admissions process.

Graduate Admissions

- MC expects to offer two graduate programs as of Fall 2023:
 - Master of Science in Information Systems
 - Master of Arts in Sports and Performance Psychology
- Any graduate student in good standing at HNU or with a GPA of 2.8 or higher may apply to the programs stated above. Admissions is guaranteed if requirements above are met.
- No application fee is required.

Graduate Articulation (Course- by-course evaluation for transfer)

- MC will evaluate graduate-level courses taken at HNU for transfer.
- MC will transfer all courses completed at a GPA of a 2.8 or higher for the programs stated above.
- MC does not guarantee a completion date for HNU students.
- HNU graduate students transferring to MC graduate programs will be considered for any applicable institutional and federal financial aid programs. Students must at MC to their FASFA.
- The policy will only affect HNU students entering the following terms
 - Fall 2023
 - Spring 2024
 - Fall 2024
 - Spring 2025

Financial Aid

- HNU students transferring to MC will be considered for any applicable institutional aid and all federal aid programs. Students wishing to apply for federal financial aid must update their FAFSA with MC's institutional code by June 30, 2023. Any corrections or updates must be submitted by September 14, 2023.
- California Dream Act Application must be submitted by March 2nd, 2023.
- Students applying for state financial aid programs must be completed by March 2, 2023.
- Students who wish to renew their financial aid award will be required to:
 - Maintain a minimum 2.0 GPA
 - Meet all requirements outlined in MC's Financial Aid policy found at <https://www.menlo.edu/admissions-financial-aid/financial-aid/>

Tuition and Fees

- For up-to-date tuition and fees for MC, please contact MC's admissions representative. [Fransheska Saldana, fransheska.saldana@menlo.edu](mailto:Fransheska.Saldana@menlo.edu)